



## MEMORANDUM OF UNDERSTANDING (MOU)

Inter Library Loan Agreement

आंतरग्रंथालयीन देवघेव परस्पर सामंजस्य करार

Arts, Science and Commerce College, Mokhada, Dist. Palghar & Bhausaheb Vartak Granthalya, HPT Arts & RYK Science College, Nasik (Inclusion of college /library name) these two colleges or institutes will make available academic library resources (reading resources) under this Memorandum of Understanding (MOU) and cooperate to each other. For all intents and purposes, the attached Reciprocal Terms and Conditions(T&C) shall form the basis of agreement. This agreement will work under the following terms and condition.



- 1. This ILL Agreement is on reciprocal basis, between both libraries. The requesting Library will bear all responsibilities, in case of forward/return delivery postage costs overdue fines security of and loss or damage to the borrowed items.
- 2. The lending library's policy and procedures must be adhered to.
- 3. While it is understood that the library's in house or regular individual user shall receive priority in borrowing privileges, the lending library shall endeavor to fulfill the request of the Borrowing Library.
- 4. The Borrowing Library should ensure that the due date is observed and that all precaution is taken to ensure the security of the items on loan and that no damage is done to the materials.
- 5. Borrowing library can issue maximum 10 Books depending upon the quantity and demand of specific titles.
- 6. Faculty members of borrowing library can issue books as per rules.
- 7. Access to the online resources in the college / institution campus only. Faculty of the institutes should approach to the librarian for accessing e-resources.
- 8. Interlibrary Loan facilities will not be applicable for rare, reference and manuscripts (if any)
- 9. Periodicals (Journal/Magazines) non-book materials such as CDs Atlas, and Maps will not be issued to lending library. These resources are accessible in college premises only.
- 10. The Agreement is effective upon receipt by each Library of duly signed (by both parties) The Agreement will remain valid up to 05 years until specifically terminated in writing upon manual consent.

Based on above criteria, MOU will be established and exchange of the academic resources will be done. The Agreement is executed between Arts, Science and Commerce College, Mokhada and Bhausaheb Vartak Granthalya, HPT Arts & RYK Science College, Nasik

Place: Mokhada

Date: 11 1/2021

Principal

HPT Arts RYK Science College, Nasik PRINCIPAL

H.P.T. Arts / R.Y.K. Sc. College Nasik - 5. Moknada Moknada

Arts Science and Commerce College, Mokhada, Dist. Palghar





## **HPT ARTS & RYK SCIENCE COLLEGE**

Prin. T. A. Kulkarni Vidyanagar, NASHIK - 422 005.

ID No.: PU/NS/AS/001(1924)

**NAAC RE-ACCREDITED 'A' GRADE** 

ISO 9001: 2008 CERTIFIED COLLEGE

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Ref. No. 5-19/2021-22

Date: 17/8/2021

To

The Principal,

Rayat Shikshan Sanstha,

Arts, Science and Commerce College,

Mokhada, Dist-Palghar.

Subject: Requirement of Reference books of "Library Encyclopedia"

(Vol.1 to 5) Through Inter Library Loan Facility.

Dear Sir,

We Require "Library Encyclopedia" (Vol.1 to 5) Library Encyclopedia under interlibrary loan service facility for 15 days period. This is to request you to send the reference books (Library Encyclopedia) as soon as possible.

Thank you.

Your sincerely

GOKHALE FOUCATION SOCIETY,
HOT ARTS AND RYK SCIENCE COLLEGE
NASHIK - 422 005 (M.S.)