

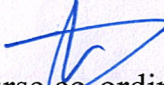
Rayat Shikshan Sanstha's
**Arts, Science and Commerce College Mokhada, Dist.
Palghar**
Short term Course on Library Management


Notice

Date: 08/02/2022

All Students of M.A. Part I Class are hereby informed the department of Library organizes a short-term course on **Library Management** So, interested students contact to Mr.P.M. Dhavane till 16th February 2022 for the admission for these courses.




Course co-ordinator
Librarian
Arts Science and Commerce College,
Mokhada, Dist. Palghar


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Arts Science and Commerce College
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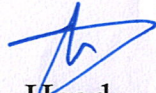
Rayat Shikshan Sanstha's
Arts, Science and Commerce College Mokhada, Dist.
Palghar


Short term Course on Library Management

Time Table 2021-22

Time	Monday	Tuesday	Friday	Saturday
12.00 to 01.00	PMD	PMD	PMD	PMD




Head,
Librarian
Arts Science and Commerce College,
Mokhada, Dist. Palghar


PRINCIPAL
Arts Science and Commerce College,
Mokhada, Dist. Palghar



शॉर्ट टर्म कोर्स २०२१-२२

ग्रंथालय व्यवस्थापन

प्रस्तावना :

ग्रंथालय व माहितीशास्त्र हा विषय शिकवण्याचा प्रमुख उद्देश असा की विद्यार्थ्यांना ग्रंथालय साक्षर करणे तसेच ग्रंथालय शास्त्रामधील प्रमुख तत्त्वे (Principles) आणि ग्रंथालयातील विविध कार्यांची माहिती देणे. सदरच्या पाठ्यपुस्तकामध्ये ग्रंथालयाची प्रमुख कार्ये उदा., ग्रंथ व वाचन साहित्याचे उपार्जन, त्यावरील प्रक्रिया, व्यवस्थापन आणि माहितीचे प्रसारण इत्यादींचे उदाहरणांसह विस्तृत वर्णन केलेले आहे.

उद्दिष्टे :

- (१) शैक्षणिक व सामाजिक घटकांच्या माहितीविषयक गरजांची पूर्तता करणे.
- (२) विविध प्रकारच्या शैक्षणिक व संदर्भ ग्रंथांचे उपार्जन करून संवर्धन करणे.
- (३) संस्थांच्या विविध शैक्षणिक अभ्यासक्रमास लागणारे वाचन साहित्य उपलब्ध करून देणे.
- (४) वाचकांना वाचनकक्ष सुविधा पुरवणे.
- (५) वाचकांना द्यावयाच्या माहिती व संदर्भ सेवांचे नियोजन करणे.
- (६) औपचारिक व अनौपचारिक शिक्षणात वेगवेगळ्या स्तरातील विद्यार्थ्यांना साहाय्य करणे.

अभ्यासक्रम

अ.क्र.	घटक	क्षमता
१	ग्रंथालय आणि समाज	<ul style="list-style-type: none">ग्रंथालयाची संकल्पना उदाहरणासह स्पष्ट करता येणे.ग्रंथालयाचा इतिहास समजावून घेणे. ग्रंथालयांच्या विविध प्रकारांची माहिती करून घेणे.ग्रंथालय शास्त्राचे तत्त्वज्ञान पंचसूत्रीच्या आधारे समजावून घेणे आणि ग्रंथालयातील त्यांचे उपयोजन समजावून घेणे.डिजिटल ग्रंथालय व व्हर्च्युअल ग्रंथालयांच्या कार्यांचे अवलोकन करणे. तसेच त्यांची प्रत्यक्ष निर्मिती कशी होते ते समजावून घेणे
२	ग्रंथालय व्यवस्थापन	<ul style="list-style-type: none">व्यवस्थापन व ग्रंथालय व्यवस्थापन या संकल्पना समजावून घेणे आणि ग्रंथालयाच्या व्यवस्थापनात त्याचा प्रत्यक्ष उपयोग करणे.



Rayat Shikshan Sanstha's

Arts, Science and Commerce College Mokhada, Dist. Palghar

Short term Course on Library Management

Attendance

Sr. No.	Name of Student	06/12/21	10/12/21	14/12/21	17/12/21	20/12/21	21/12/21	27/12/21	31/12/21	31/01/22	04/01/22
1	DHAKHANE PRAKASH LAXMAN	Prakash	Prakash		Prakash	Prakash		Prakash		Prakash	Prakash
2	KAVHA AKASH JAYRAM	Prakash		Prakash		Prakash	Prakash		Prakash	Prakash	Prakash
3	KHUTADE BHASKAR SAKRYA	Prakash	Prakash	Prakash	Prakash		Prakash	Prakash		Prakash	Prakash
4	KORADE BHAGIRATH VISHWANATH	K.B.V		K.B.V	K.B.V	K.B.V	K.B.V	K.B.V		K.B.V	K.B.V
5	LAHARE DEVYANI MADHUKAR		Lahare		Lahare		Lahare		Lahare		Lahare
6	MALI JAYVANT DEVI										
7	MAULE YADAV MAHADU										
8	MURTHADE ANANT MADHUKAR										
9	NADAGE ISHWAR KRUSHNA	N.E.K.		N.E.K.		N.E.K.	N.E.K.	N.E.K.	N.E.K.	N.E.K.	N.E.K.
10	NADAGE DIPAK KRUSHNA	Dange		Dange	Dange	Dange		Dange		Dange	Dange
11	WAGH LAXMAN SHIVA	Lavangh	Lavangh		Lavangh		Lavangh		Lavangh	Lavangh	Lavangh
12	SHIMPI BHAVESH KISAN	Shimpi		Shimpi	Shimpi	Shimpi	Shimpi	Shimpi	Shimpi	Shimpi	Shimpi

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Rayat Shikshan Sanstha's
Arts, Science and Commerce College Mokhada, Dist. Palghar
Short term Course on Library Management

Attendance

Sr. No.	Name of Student	07/01/22	08/01/22	11/01/22	24/01/22	28/01/22	29/01/22	31/01/22	01/02/22	02/02/22	09/02/22
1	DHAKHANE PRAKASH LAXMAN		Prakash	Prakash		Prakash		Prakash	Prakash	Prakash	Prakash
2	KAVHA AKASH JAYRAM	Absh			Absh			Absh		Absh	
3	KHUTADE BHASKAR SAKRYA		Bhaskar		Bhaskar	Bhaskar				Bhaskar	Bhaskar
4	KORADE BHAGIRATH VISHWANATH	K.B.V		K.B.V		K.B.V		K.B.V			K.B.V
5	LAHARE DEVYANI MADHUKAR	Lahare			Lahare		Lahare		Lahare	Lahare	
6	MALI JAYVANT DEVJI		M		M						
7	MAULE YADAV MAHADU	Madhukar		Madhukar		Madhukar		Madhukar		Madhukar	Madhukar
8	MURTHADE ANANT MADHUKAR		M		M						
9	NADAGE ISHWAR KRUSHNA	N.E.K	N.E.K	N.E.K	N.E.K	N.E.K	N.E.K	N.E.K	N.E.K	N.E.K	N.E.K
10	NADAGE DIPAK KRUSHNA	Dhunge		Dhunge		Dhunge		Dhunge		Dhunge	Dhunge
11	WAGH LAXMAN SHIVA		Laxman		Laxman		Laxman		Laxman		Laxman
12	SHIMPI BHAVESH KISAN	Bhush		Bhush		Bhush		Bhush		Bhush	Bhush

(Course coordinator)

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Rayat Shikshan Sanstha's

Arts, Science and Commerce College Mokhada, Dist. Palghar
Short term Course on Library Management

Attendance

Sr. No.	Name of Student	07/02/2022	08/02/22	11/02/2022	12/02/2022	14/02/2022
1	DHAKHANE PRAKASH LAXMAN		Prakash		Prakash	Prakash
2	KAVHA AKASH JAYRAM	Akash	Akash	Akash	Akash	Akash
3	KHUTADE BHASKAR SAKRYA	Bhaskar		Bhaskar	Bhaskar	Bhaskar
4	KORADE BHAGIRATH VISHWANATH		K.B.V		K.B.V	K.B.V
5	LAHARE DEVYANI MADHUKAR	Lahare		Lahare		Lahare
6	MALI JAYVANT DEVI	J		J	J	J
7	MAULE YADAV MAHADU	Mpmaule		Mpmaule	Mpmaule	Mpmaule
8	MURTHADE ANANT MADHUKAR	MURTHA	MURTHA		MURTHA	MURTHA
9	NADAGE ISHWAR KRUSHNA	N.E.K.	N.E.K.	N.E.K.	N.E.K.	N.E.K.
10	NADAGE DIPAK KRUSHNA	Dhanyo	Dhanyo	Dhanyo		Dhanyo
11	WAGH LAXMAN SHIVA	Laxmanwagh	Laxmanwagh		Laxmanwagh	Laxmanwagh
12	SHIMPI BHAVESH KISAN	Bhavesal	Bhavesal	Bhavesal		Bhavesal

(Course Coordinator)

[Signature]

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Rayat Shikshan Sanstha's

Arts, Science and Commerce College Mokhada, Dist. Palghar
Short term Course on Library Management

Attendance

Sr. No.	Name of Student	18/02/22	21/02/22	22/02/22	25/02/22	28/02/22	01/03/22	04/03/22	07/03/22	10/03/22
1	DHAKHANE PRAKASH LAXMAN	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash
2	KAVHA AKASH JAYRAM	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash
3	KHUTADE BHASKAR SAKRYA	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash
4	KORADE BHAGIRATH VISHWANATH	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash
5	LAHARE DEVYANI MADHUKAR	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash
6	MALI JAYVANT DEVI	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash
7	MAULE YADAV MAHADU	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash
8	MURTHADE ANANT MADHUKAR	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash
9	NADAGE ISHWAR KRUSHNA	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash
10	NADAGE DIPAK KRUSHNA	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash
11	WAGH LAXMAN SHIVA	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash
12	SHIMPI BHAVESH KISAN	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash	Prakash

(Course Coordinator)

Principal
Arts Science and Commerce College
Mokhada, Dist Palghar

Rayat shikshan sanstha's

Arts Science and Commerce College, Mokhada

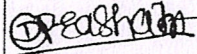
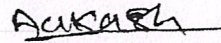
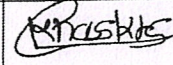
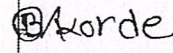
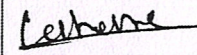
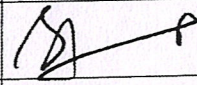
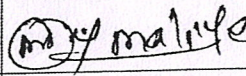
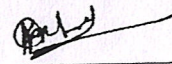
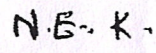
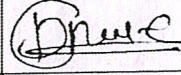
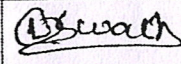
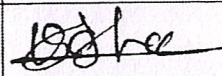
Short Term Course on Library Management

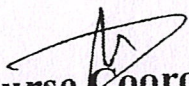
Examination

Attendance Sheet

Seat No. 101 to 112

Date :- 18/2/2022

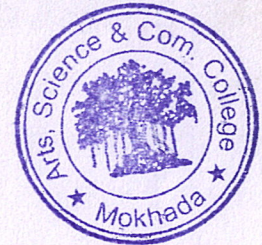
Sr. No.	Name of the Students	Roll No.	Signature
1	Dakhnae Prashant Laxman	101	
2	Kavha Akash Jayram	102	
3	Khutade Bhaskar sakrya	103	
4	Korde Bhagirath Vishwanth	104	
5	Lahare Devyani Madhukar	105	
6	Mali Jayvant Devji	106	
7	Maule Yadav Mahdu	107	
8	Murthade Anant Madhukar	108	
9	Nadge Ishwar Krushna	109	
110	Nadge Dipak Krushna	110	
11	Wagh Laxman Shiva	111	
12	Shimpi Bhavesh Kisan	112	


Course Coordinator




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Rayat Shikshan Sanstha's
Arts, Science and Commerce College Mokhada, Dist. Palghar
Short term Course on Library Management



Question paper 2021-22

Total : 50 MARKS

1. Segmentation is associated with
 - (A) Indexing Service
 - (B) Reference Service
 - (C) Market Survey Report
 - (D) Digest Service

2. NAAC stands for :
 - (A) National Accreditation and Authority Council
 - (B) Northern Accreditation and Authorities Committee
 - (C) National Assessment and Accreditation Council
 - (D) Northern Assessment and Accreditation Council

3. In experimental research, the purpose of the control group is :
 - (A) To serve as a comparison
 - (B) To take the treatment
 - (C) To help in formulating the hypothesis
 - (D) To show central tendency

4. Identify the MARC tag that is used for variable fields containing data related to subject access to the document :
 - (A) 7XX
 - (B) 6XX
 - (C) 5XX
 - (D) 2XX

5. Packet Switching is :
 - (A) A store and forward switching system
 - (B) A circuit switching system
 - (C) An electromechanical switching system
 - (D) A crossbar switching system

6. Who said Reference service is



'Humanism in Practice' ?

- (A) Eugene Garfield
- (B) Berwick Sayers
- (C) S.R. Ranganathan
- (D) C.A. Cutter

7. Which among the following provides more bandwidth ?

- (A) Co-axial Cable
- (B) Simple Copper Wire
- (C) Conditioned Copper Wire
- (D) Fibre Optics

8. The frequency of 'Guide to Indian Periodical Literature' is :

- (A) Monthly
- (B) Bimonthly
- (C) Quarterly
- (D) Biannual

9. 'Advisory Committee for Libraries' was appointed in :

- (A) 1967
- (B) 1957
- (C) 1987
- (D) 1977

10. Citation is important :

- (A) to avoid plagiarism
- (B) to avoid censorship
- (C) to avoid copyright
- (D) to avoid IPR

11. Which principle is violated when the head of the acquisition section of a university library goes on a long vacation during the last days of the financial year ?

- (A) Discipline
- (B) Subordination of individual interest to general interest
- (C) Unity of Command
- (D) Unity of Direction

12. What is not true about search engines ?

- (A) Search engines are retrieval tools
- (B) Search engines have their own index

term

(B) Broader term to a narrower term

(C) Non-standard term to standard term

(D) Term to its related term

19. N-LIST stands for :

(A) Nuclear Library and Information System Technique

(B) National Library and Information Service Infrastructure for Scholarly Content

(C) National Library and Information System of Thailand

(D) National Library and Information Service for Theses

20. Identify the non-probability sampling technique among the following :

(A) Multistage

(B) Simple Random

(C) Systematic Random

(D) Purposive

21. Which theory of motivation assumes that employees are inherently lazy ?

(A) Herzberg's theory of Motivation

(B) McGregor's theory X

(C) McGregor's theory Y

(D) Maslow's theory of Motivation

22. Open systems Interconnection was an effort to :

(A) Standardize Networking

(B) Provide Internet Connectivity

(C) Provide E-mails

(D) Standardize bibliographic description

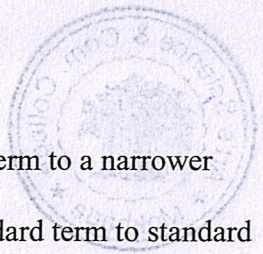
23. A translation pool is :

(A) A group of translators

(B) An agency holding collection of translated documents

(C) An index of translated documents

(D) A bibliography of translated Books



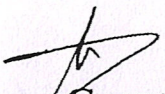
Rayat shikshan sanstha's
Arts Science and Commerce College, Mokhada
Short Term Course on Library Management
Examination

Seat No. 101 to 112


Mark Sheet

Date :- 18/2/2022

Roll. No.	Name of the Students	Mark	Status
101	Dakhnae Prashant Laxman	22	Pass
102	Kavha Akash Jayram	20	Pass
103	Khutade Bhaskar sakrya	24	Pass
104	Korde Bhagirath Vishwanth	24	Pass
105	Lahare Devyani Madhukar	22	Pass
106	Mali Jayvant Devji	26	Pass
107	Maule Yadav Mahdu	28	Pass
108	Murthade Anant Madhukar	22	Pass
109	Nadge Ishwar Krushna	36	Pass
110	Nadge Dipak Krushna	38	Pass
111	Wagh Laxman Shiva	20	Pass
112	Shimpi Bhavesh Kisan	36	Pass


Course Coordinator



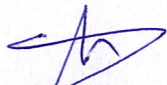

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Palghar

Short term Course on Library Management

Report 2021-22

The short-term course entitled “**Library Management**” was carried out by Library. Total 12 students were enrolled this course. During these course various techniques related to Library Management were taught to the students. All students have passed in the examination and successfully completed this course.



Head,
Library Management



PRINCIPAL
Principal
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